

NEBRASKA CHAPTER OF ASHRAE GOLF LEAGUE BYLAWS

Last Revision Approved: February 6, 2024

The Nebraska Chapter of ASHRAE Golf League (The Golf League) is subject to the rules and regulations of ASHRAE, the Nebraska Chapter of ASHRAE and the golf course that is under contract for league play.

1. Golf League Board of Governors: The Golf League Board of Governors (GLBG) will consist of a league president, league secretary, league treasurer, and the current team captain of each team in the Golf league. Each member of the GLBG is a League Officer.
 - a. A GLBG Meeting shall be called by an officer of the Golf League and require a quorum to conduct business.

A quorum shall consist of team captains or their authorized representative of a simple majority of the returning teams from the prior season.

- b. Only one vote per team is allowed.
 - c. A Golf League officer may represent their team at the meeting (but only one vote may be cast per team).
 - d. A quorum of 2/3 of the prior years returning teams is required to revise the Bylaws of the Golf League.
2. President: The president shall be elected by the GLBG annually and shall serve a one-year term.
 - a. The president shall generally be responsible for the conduct of the Golf League and will assist the secretary and treasurer in resolving any disputes.
 - b. The president or his designee should preside at all meetings.
 - c. The president shall appoint any ad hoc committee as deemed appropriate by the president or the GLBG.
 - d. In the event an elected officer is unable to complete the term, the president may appoint a temporary replacement to complete that officer's term.
3. Treasurer: The treasurer shall be elected by the GLBG annually and shall serve a one-year term.
 - a. The treasurer shall be responsible for proposing an annual budget prior to the beginning of each season showing all anticipated Golf League expenses and revenue for the upcoming season.
 - b. The proposed budget shall be discussed and amended as needed by the GLBG and voted on for approval.
 - c. An approval by a majority of the quorum shall be deemed an approved budget.
 - d. The budget will specifically include the following line items:
 - i. ***All green fees charged by the golf course under contract for the upcoming season.***
 - ii. ***Any proposed prizes, beverages, or food expense of the Golf League***
 - iii. ***Minimum of \$1,000 donation to Ashrae with input from the current Nebraska Chapter of Ashrae Board of Governors.***
 - iv. ***The secretary's fee equal to the expense charged by the golf course under contract for one individual's play each week of the League annual contract period.***
 - v. ***Total Golf League Expense proposed.***
 - vi. ***Total Golf League Revenue proposed.***
 - vii. ***Total Annual Fee per Team***
 - e. Once a budget is approved by the GLBG, the treasurer shall be responsible for collecting revenue of each team and payment of all Golf League bills in accordance with the approved budget each year of play before the first night of Golf League play.
 - f. The treasurer shall assist the president and the secretary to resolve any disputes **and assist with any decisions by the officers on Golf League play related to inclement weather or course playability.**
 - g. **The Golf League will maintain a Golf League checking account at a bank. The treasurer will coordinate with the bank used by the Golf League to update signature cards to include the current officers of the upcoming season.**
 - h. **Monthly bank statements will be shared by the Treasurer with the officers that**

are signature on the account.

4. **Secretary:** The secretary shall be elected by the GLBG annually and shall serve a one-year term. The secretary shall **assist the treasurer in** preparing each year's proposed budget.
 - a. In the event the President is unable to perform his duties, the Secretary will assume the Presidents duties.
 - b. The secretary shall assist the president and the treasurer to resolve any disputes and assist with any decisions by the officers on Golf League play related to inclement weather or course playability.
 - c. The secretary will compute the golf handicaps, team standings, and coordinate with the Golf Course for the schedule of play.
 - d. The secretary will enter scores into Golf League software for this purpose.
 - e. Should the secretary find any scoring errors of math, parings, or other infractions, while recording the scores, the secretary will make the corrections. Each of the team captains involved will be notified by the secretary of the error.
 - i. Repeat offenses may be referred to the Golf League Officer(s) for appropriate action.
 - f. All final scores shall be either sent to each team captain on a weekly basis or posted in a manner that allows each team to review final scores and points awarded (ie... use of a website, e-mail, fax copy etc).
 - g. All scorecards are reviewable, and mistakes found will be corrected at the team captain's request until the next scheduled week of play, at which time they will become official, and no further review will be allowed.
5. **Teams:**
 - a. The Golf League will consist of not more than 18 teams.
 - b. Each team will consist of not more than 15 roster players per team.
 - c. Teams that played the prior year have the first option of renewing a team for the following year.
 - d. A team may be financed by a team sponsor or the individual players or some combination thereof.
 - e. In the event of a dispute, the right to renew a team will be given to the entity that financed the prior year's team (individuals or sponsor).
 - f. New teams will be allowed as openings occur on a first come first serve basis for teams that qualify (with at least one Ashrae member) as determined by date of documented written request to the Golf League secretary.
 - g. In the event the Golf League is required to reduce the quantity of teams (ie... requirement by the golf course), the last team(s) admitted or the team(s) with the most no shows from the prior year may be voted by the GLBG to be eliminated from the Golf League.
 - h. A minimum of one member per team must be a member in good standing of the Nebraska Chapter of Ashrae.
 - i. Each team captain will indicate to the secretary one or more team members that are Ashrae members and the secretary will verify same with the Nebraska Chapter of Ashrae.
 - j. Rosters must be completed by the 13th week of the season, after which no additions or corrections may be made.
 - k. Eligible players and substitutes will be any person working for an Architectural, Engineering, Contracting or Supply Firm or associated business to the construction industry, or any ASHRAE member in good standing.
 - l. Each team will have a captain that will represent the team on the GLBG.
 - m. In addition, the captain will be responsible for collecting all fees and to pay the same to the Golf League treasurer prior to the first night of Golf League play.
 - n. Each captain (or his designee) will also be responsible for properly recording the individual scores for his team each week of Golf League play, attesting the scores of the opposing team, and determining the total number of points won and lost for both teams in accordance with Golf League rules.
 - o. Scores shall be recorded promptly upon completion of play. Scores not recorded within a reasonable time after the final two teams have completed play and recorded their scores will be scored as no-shows by the secretary.
 - p. The captains (or their designee) are responsible for properly recording the scores of

- their team and the opposing team in the Golf League scorebook.
- q. Any disputes about scoring must be referred to the secretary before the last team in the Golf League play records scores for that night's play.
 - r. A dispute referred to the secretary will result in a decision that is final and will be scored accordingly by the secretary. The secretary will enter scores into the computer using software for this purpose. Should the secretary find any scoring errors of math, parings, or other infractions, while recording the scores, the secretary will defer to the software to make the corrections.
 - s. Each of the team captains involved will be notified by the secretary of the error. Repeat offenses may be referred to the Golf League Officer(s) for appropriate action.
 - t. All final scores shall be provided to each team captain on a weekly basis or posted in a manner that allows each team to review final scores and points awarded (ie... use of a website, e-mail, fax copy etc...). All scorecards are reviewable, and mistakes will be corrected at the team captain's request.
 - u. Scorecards are reviewable until the next scheduled golf date. At that time, they will be declared official, and no further review will be allowed.
6. Handicap:
- a. The secretary shall keep an individual record sheet for each member of the Golf League for each week of play and compute the individual handicap for the following week of play. Handicap will be calculated per Golf League rules.
 - i. The calculation will be determined to two decimal points to distinguish positioning, but then will be rounded to the nearest integer to be used for that week's handicap.
 - b. Handicap will be determined with use of the most recent 5 scores from Golf League play, deleting the highest of the 5 and averaging the remaining 4 scores.
 - i. Players that are unestablished will be recorded as net 38.
 - ii. Players with one recorded score will have their handicap compiled based on their recorded gross score.
 - iii. Players with 2 to 4 scores will have their handicap compiled by deleting the highest score and averaging the remaining gross scores.
7. Format:
- a. Each team will provide a four-man team each week to play against an opposing four-man team.
 - b. Points; 10 points total
 - i. Four points will be determined by handicapped individual match play.
 - ii. Four points will be determined by handicapped individual low net score.
 - iii. One point will be awarded to the team with the lowest aggregate team net score or split in the event of a tie.
 - iv. And one point will be awarded to the team with the highest aggregate team holes won in match play or split in the event of a tie.
 - c. Each team will position their players by handicap against the opposing team so that lowest handicap is positioned against the opposing teams lowest handicap player, 2nd lowest against 2nd lowest, 3rd lowest against 3rd lowest and 4th lowest against 4th lowest.
 - i. Note: If a player plays out of their position, they will be inserted into the correct position on the posted software scorecard.
 - d. A minimum of 2 rostered players is required to be available to compete at the scheduled tee time or all points are forfeited for that night's play.
 - i. If a team has fewer than two players available at their scheduled tee time, scores will not be recorded or used for determining handicap.
 - ii. A team may use 2 rostered players and fill the team foursome with players from the Golf League sub listing, or extra golfers from any team except from their opponent's team for that night's play, or a new player prior to the 13th week of play.
 - iii. A team playing less than 4 "qualified" players forfeits the match and medal points of any missing or "non-qualified" player and must use the highest individual net from either team plus 3 strokes for the missing or non-qualified players score.
 - 1. This score will only be used to compute the team net total.

2. Teams forfeiting are still responsible for team fees.
 - iv. A new player without a Golf League handicap must play in the number 4 position.
 - v. If a team has two players without established handicaps, they must play in the number 3 and 4 positions.
 1. The player shooting the lower score will be the number 3 player, and in case of a tie, the scorecards will be compared using “sudden death” match play format until one player wins a hole.
 - vi. If a team has three players without established handicaps, designate the player most likely to shoot the lowest score as the number 2 player and determine the 3 & 4 player as described above.
 - vii. If a team has four players without established handicaps, designate the two players most likely to shoot the lowest scores as the number one and two players. The low score between one and two (or sudden death match play in the event of a tie) will determine number one. The other two players will be number 3 & 4 as described above.
8. Rules of Golf League Play: USGA rules will govern all play including local rules of the golf course and Ashrae Golf League Rules as follows:
- a. TEE TIMES: Each team will be available at their scheduled tee times. If one or more members of a team are not available, the remaining members will position themselves by handicap and tee off. If one or more late players arrive after their teams have *left the tee box*, they will locate their team, and join them on the next available tee box, positioning themselves in the last available team position.
 - i. Any hole that was not played in full will be forfeited and scored at double par.
 - b. OUT OF BOUNDS: One penalty stroke but no distance penalty. For the next shot, the ball may be dropped anywhere along line of flight *back of where* the ball “crossed the hazard” and went out of bounds.
 - c. WATER HAZARD: A ball landing in a water hazard will incur a one-shot penalty. For the next shot, the ball may be dropped anywhere along line of flight *back of* where the ball “crossed the hazard” and went into the water. A second ball in the water may be played on the opposite side of the water hazard (nearer the hole).
 - d. MAXIMUM STROKES: The maximum number of strokes per hole is 2 x par. Any player that reaches this level without having holed the ball shall immediately pick up his ball and forfeit the hole. The score will be recorded as an “F” and double par. An “F” recorded cannot win a hole in match play.
 - i. If one player holes the ball and records a double par, and his opponent records an “F” double par. The F score loses the hole in match play and both players record the double par gross score for medal play.
 - e. WINTER RULES: Winter rules apply to all play in roughs and fairways for all Golf League play. This rule is subject to USGA and course rules associated with fences, trees or other obstacles. The intent is that a ball may be “rolled” to improve the lie, but not the line of flight.
 - f. SPEED OF PLAY: Please note that many of the Golf League rules have been adapted to speed up the play of the Golf League. Being on time or ahead of scheduled tee times, using carts, letting the group behind you tee up on par threes (when backed up), etc... are all items that are encouraged and that course assistants notice that reflect on the Golf league. Taking excessive time to

look for lost golf balls, lining up putts, retrieving balls from creeks, etc... are also noticed and should be minimized. Captains are requested to monitor their own teams. Your attention to speedy play is appreciated by the course and your fellow golfers.

9. VIOLATIONS: Any Player or team that delays play excessively for any reason shall be penalized as follows:
 - a. Any team or individual may file a complaint with the Golf League secretary for excessive delay by an individual or team. A record of the complaint will be kept and the first offense shall be a verbal warning to the individual or team captain.
 - b. A second complaint received by the secretary on the same individual or team will receive a written warning to the captain of that team.
 - c. A third complaint received by the secretary on the same individual or team will receive written notice to the team captain and loss of the offending party's points for that night's play.
 - d. Any further complaints by an individual shall result in the entire team points being forfeited for the evening and the slow player shall be barred from further play.
10. WEATHER.
 - a. The secretary (with input from the Golf course management or Golf league officers) will decide if scheduled play will occur or suspend play at any time during a round on best judgment and available information.
 - b. If play begins, USGA rules apply. If rain, darkness, or other circumstances interfere with play, the majority of each foursome must agree to halt play.
 - c. Five holes of a round must be played by the final Golf League pairing to be counted. If play is unable to resume, only those holes played will count toward match play. Scores will be extended a score to par ratio for medal play. A fractional score will be used to determine individual scores, but total strokes over par will be rounded to the nearest whole number for handicap purposes.